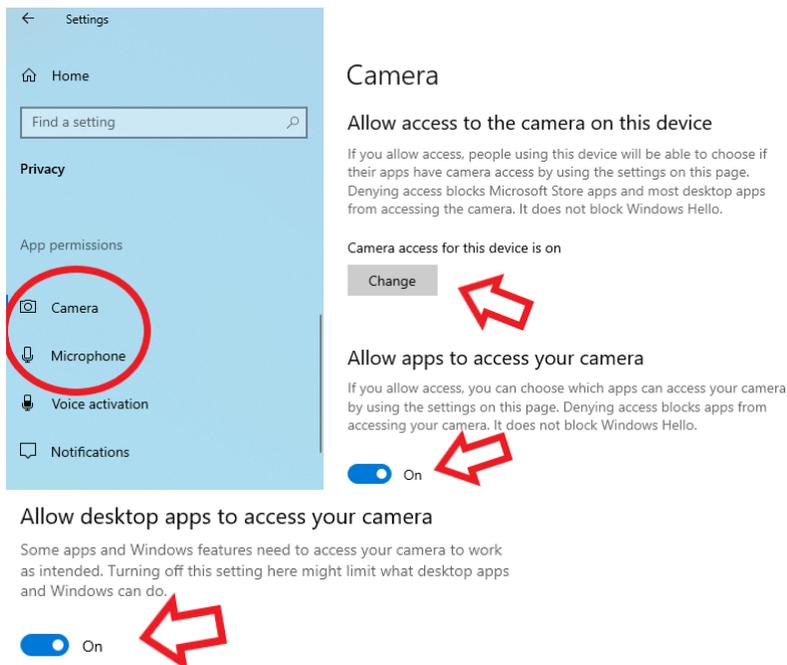


## Configure Microphone and Camera in Windows 10

*Windows needs to be configured before allowing the microphone and camera to be used by applications.*

1. Open the settings menu, by right or left clicking the start button and choosing 'Settings'
2. A menu will pop up, from this screen select 'Privacy'
3. Scroll down and find 'Camera' in the list to the left
4. Turn on Camera access by clicking 'Change' and move the slider to on. Then scroll down and move the slider on for 'Allow apps to access your camera' and 'Allow desktop apps to access your camera' further down.



5. Now find the 'Microphone' section in the list to the left and do the same. Click 'Change' and move the slider to the on position. Scroll down and move the slider on for 'Allow apps to access your microphone' and 'Allow desktop apps to access your microphone'

**\*Continued below is the document to enable browser use of Camera and Microphone\***

## Enable Camera and Microphones in a Browser

*This will enable the 'Ask before accessing' camera/mic features, each time the camera/mic are needed, a prompt will show to Allow or Block access, this is the recommended setting.*

### **Chrome:**

1. Open Chrome and click on the three vertical dots in the upper right corner, then click 'Settings'
2. Choose 'Privacy and Security' from the list on the left and then 'Site Settings'
3. Under the Permissions section, find the Camera and Microphone tabs, select one (and then apply the same actions to the other), make sure that the correct device is chosen, and move the slider at the top to the on position. 'Ask before accessing (recommended)' will appear. Do this for both camera and microphone.

### **Firefox:**

1. Firefox is configured to ask for permissions each time a website tries to access the camera/mic, simply click 'Allow'.

### **Edge:**

1. Open Edge and click on the three horizontal dots found in the upper right corner, then click 'Settings'
2. Choose 'Cookies and site permissions' from the list on the left
3. At the top under the All Permissions header, find the camera and microphone sections, select one (and then apply the same actions to the other), be sure that the correct device is chosen, and move the slider at the top to the on position 'Ask before accessing (recommended)'. Do this for both camera and microphone.